

# Navigating the Renewals Dashboard in the ART Risk Portal as an Agency User



1

Navigate to [app.artrisksolutions.com](http://app.artrisksolutions.com) and login using your ARS Platform login credentials.

2

Click "Premium Bill Monitoring"

ACA Policy Placement

Short Term Policy Placement

**Premium Bill Monitoring**

ARS Invoices

Settings

⚠️ If you need to cancel the Gestational Ca that are complete or cancelled are hidden k

All 77

ACA 67

Short

RENEWAL YEAR ⌵

GC NAME ⌵

2026

little grey dog

### 3 Click "Renewals"

PHYSICAL & FINANCIAL SOLUTIONS

- Cases
- ACA Policy Placement
- Short Term Policy Placement
- Premium Bill Monitoring**
- ARS Invoices
- Settings

## Premium Bill Monitoring

Create Referral Annas Quotings

Search

Supported Search Fields: IP, GC, Carrier, ACA Billing Coordinator, Payment Status

[All 77](#)
[ACA 67](#)
[Short Term 30](#)
[Renewals 10](#)

CASE ID	GC	PAYMENT STATUS	POLICY TYPE	CARRIER	POLICY	POLICY STATUS	ACA BI
A Billing / a fos	ash fos	LATE	ACA	Anthem - CA	Blue Bronze 180	Monitoring Service Complete	SC
I COOL / p gc	penelope gc	UNCHECKED	ACA	Seed Verified Carrier - TX	ACA Test Block Review Logo	Cancelling	--
F IP / 9 Unmatched	9 Nine Unmatched	UNCHECKED	ACA	Seed Unverified Carrier - FL	Gold HMO BlueCare Prime (66CV)	Cancelling	--
M tod	ME tod	UNCHECKED	ACA	Short Term Carrier - NA	Short Term Policy	Cancelling	--
n IP2 / N Nine3	Nine3 Nine3	UNCHECKED	ACA	Another Carrier - AR	blue next	Cancelling	--
O OneIP / O One	One One	UNCHECKED	ACA	BCBS of TX - TX	Connect HSA 400	Active	--
s asdasd	sdasd asdasd	UNCHECKED	ACA	Anthem - CA	7050 Gold Coverage	Active	--
Y Yes / b man	blair man	UNCHECKED	ACA	Anthem BCBS - CA	Bronze 60 D HDHP EPO	Active	--

### 4 You are now in the Renewals tab.

By default, completed Renewals are hidden.

To filter for **all** renewals click "Filters".

PHYSICAL & FINANCIAL SOLUTIONS

- Cases
- ACA Policy Placement
- Short Term Policy Placement
- Premium Bill Monitoring**
- ARS Invoices
- Settings

## Premium Bill Monitoring

Create Referral Annas Quotings

Filters

If you need to cancel the Gestational Carrier's policy before renewal, please reach out to your Billing Coordinator by December 15th so ART Risk can begin the cancellation process. Renewals that are complete or cancelled are hidden by default. To see Renewals of these statuses please use the filter.

[All 77](#)
[ACA 67](#)
[Short Term 30](#)
[Renewals 3](#)

RENEWAL YEAR	GC NAME	RENEWAL STATUS	CARRIER	POLICY	PREMIUM	OOP MAX	DEDUCTIBLE	RENE
2026	little grey dog	Action Required	Anthem - CA	Blue Bronze 180	\$123.55	\$45,678.00	\$12,345.00	--
2026	penelope gc	Unchecked	Kaiser Permanente - CA	Kaiser - So Cal - Platinum 90 HMO	\$5,000.00	\$4,500.00	\$3,200.00	--
2026	Anayah Givens	Working	Another Carrier - AK	Newly Added Policy	\$124.25	\$3,500.00	\$1500.00	--

5 You can filter for different criteria.

GC: gestational carrier name

IP: intended parent name

Carrier: carrier name

Policy: policy name

Renewal Status: filter for closed-cancelled and closed-complete to see "hidden" renewals

Renewal Year: on 10/1, renewals will populate for the upcoming year

Actions Needed

**Premium Bill**

**Filter Renewals**

GC

IP

Carrier

Policy

**Renewal Status**

- ☒ Action Required
- ☒ Closed - Cancelled
- ☐ Closed - Complete
- ☒ Unchecked
- ☒ Working

Renewal Year

2026

Actions Needed

-- Select --

**Filter**

**RENEWAL YEAR**

2026		
2026		
2026		

**PREMIUM**

\$123.55	\$45,678.00
\$5,000.00	\$4,500.00
\$124.25	\$3,500.00

## 6 Click "Filter" to apply any filters

The screenshot shows a web application interface for "Premium Bill Monitoring". On the left is a dark blue sidebar with links: "Premium Bill Monitoring", "ARS Invoices", and "Settings". The main content area is divided into three sections. The left section, titled "RENEWAL YEAR", contains a list of years (2026, 2026, 2026) and navigation arrows. The center section is a white filter modal with the following fields: a "Policy" text input, a "Renewal Status" section with four radio buttons (Action Required, Closed - Cancelled, Closed - Complete, Unchecked, Working), a "Renewal Year" text input with "2026" selected, and an "Actions Needed" dropdown menu showing "-- Select --". A green "Filter" button is at the bottom right of the modal, highlighted with an orange circle. The right section is a table with columns: "PREMIUM", "OOP MAX", "DEDUCTIBLE", and "RENE". It contains three rows of data with values like "\$123.55", "\$45,678.00", "\$12,345.00", and "--".

Premium Bill Monitoring

ARS Invoices

Settings

RENEWAL YEAR

2026

2026

2026

Policy

Renewal Status

☐ Action Required

☐ Closed - Cancelled

☐ Closed - Complete

☐ Unchecked

☐ Working

Renewal Year

2026

Actions Needed

-- Select --

Filter

PREMIUM	OOP MAX	DEDUCTIBLE	RENE
\$123.55	\$45,678.00	\$12,345.00	--
\$5,000.00	\$4,500.00	\$3,200.00	--
\$124.25	\$3,500.00	\$1,500.00	--

7 On the dashboard you will see different columns.

Renewal Year is the year the renewal is for.

GC Name is the gestational carrier's name. Clicking here will direct you to the corresponding case.

Renewal Status is the status of the renewal ART Risk is working. See definitions of each status below.

RENEWAL YEAR	GC NAME	RENEWAL STATUS
2026	little grey dog	Action Required
2026	One One	Closed - Complete
2026	penelope gc	Unchecked
2026	Anayah Givens	Working
2026	Fugal Lady	Closed - Cancelled



Renewal Status Definitions:

1. Action Required: ART Risk requires the client to take action.
2. Closed - Cancelled: The renewal has been closed due to cancellation.
3. Closed - Complete: The renewal is complete.
4. Unchecked: ART Risk has not begun work on the renewal.
5. Working: ART Risk is working on the renewal.

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The next 4 columns show the **policy information for the year prior to the renewal year.**

Pictured below is the 2025 policy information for the 2026 renewals.

CARRIER ↕	POLICY ▼	PREMIUM ↕	OOP MAX ↕	DEDUCTIBLE ↕
Anthem - CA	Blue Bronze 180	\$123.55	\$45,678.00	\$12,345.00
Anthem BCBS - CA	Bronze 60 D HDHP EPO	\$1,000.00	\$8,920.00	\$4,330.00
BCBS of TX - TX	Connect HSA 400	\$11.00	\$10,000.00	\$9,000.00
Kaiser Permanente - CA	Kaiser - So Cal - Platinum 90 HMO	\$5,000.00	\$4,500.00	\$3,200.00
Another Carrier - AK	Newly Added Policy	\$124.25	\$3,500.00	\$1,500.00
1				>

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The next 4 columns show the **policy information for the year of the renewal.**

When a 2026 renewal is complete, you will see the 2026 policy information.

RENEWAL POLICY ⌵	RENEWAL PREMIUM ⌵	RENEWAL OOP MAX ⌵	RENEWAL DEDUCTIBLE ⌵
--	--	--	--
--	--	--	--
Connect HSA 400	\$9,200.00	\$10,000.00	\$9,000.00
--	--	--	--
--	--	--	--






>

>>

10 The final column is Actions Needed.

For more information on what each Actions Needed status means click the info icon.

See definitions of each action below.

RENEWAL OOP MAX	RENEWAL DEDUCTIBLE	ACTIONS NEEDED
--	--	New Placement 
--	--	No action needed. 
\$10,000.00	\$9,000.00	None 
--	--	None 
--	--	change 

ART Risk will attempt to login to the client portal with the exchange in order to renew the policy. Agencies and/or IP need to communicate with the Gestational Carrier that ART Risk may reach out to her if we are unable to successfully complete the renewal. Note: Gestational Carrier will receive information for this process via a letter/email from the exchange.





- None: No action needed.

- New Placement: Needs New ACA PP - Policy No Longer Provided. **Please request a new ACA Policy Placement.**

- Insurance Carrier: ART Risk will attempt to login to the client portal with the insurance carrier in order to renew the policy. **Agencies and/or IPs need to communicate with the Gestational Carrier that ART Risk may reach out to her if we are unable to successfully complete the renewal.** Note: Gestational Carrier will receive information for this process via a letter/email from their insurance carrier.

- Exchange: ART Risk will attempt to login to the client portal with the exchange in order to renew the policy. **Agencies and/or IP need to communicate with the Gestational Carrier that ART Risk may reach out to her if we are unable to successfully complete the renewal.** Note: Gestational Carrier will receive information for this process via a letter/email from the exchange.