

SERVICE LEVELS and DESCRIPTIONS

LEVEL ONE – INSURANCE VERIFICATION	LEVEL TWO – ACA POLICY MARKET SEARCH*
Communication with Agency, Intended Parent, and/or Surrogate to retrieve all items needed to complete the Insurance Verification.	*Available only to current clients who have placed an ACA plan through ART Risk and is currently active (paid and current through December 31).
Review of full Evidence of Coverage.	Initial Consultation – our broker gets to know your situation.
 Phone call to the insurance company. Written professional opinion of policy coverage provided to all appropriate parties within (5) business days of receipt of all requested 	• Plan Research – finding the best options for your surrogate.
	Written proposal of possible insurance options.
 information to complete Insurance Verification. Consult with Intended Parent(s). 	 Second Consultation – discussion of plan options and financial/ coverage implications.
 ART Risk Solutions Insurance Verifications services comply with 	One-on-one help for the surrogate through the application process.
California Family Code Section 7962.	Confirmation of coverage is emailed to all appropriate parties.
	 Confirmation of first and second month's premium being applied to account through preferred payment method.
LEVEL THREE	LEVEL FOUR
POLICY PLACEMENT	POLICY PLACEMENT & MONTHLY MANAGEMENT
 Available to all interested clients who did not place an ACA plan through ART Risk and is currently active. 	All Level Three items are included for those that enroll in the Level Four service level. The following is also included:
Initial Consultation – our broker gets to know your situation.	One (1) Insurance Verification for one policy – if additional
Plan Research – finding the best options for your surrogate.	policies need review, there would be an additional fee to that of
Written proposal of possible insurance options.	the Level Four service fee.
 Second Consultation – discussion of plan options and financial/coverage implications. 	 Third consultation – discussion with any party who wishes to discuss chosen plan.
One-on-one help for the surrogate throughout the application process.	Monthly policy check – ensuring policy remains in force and assist
Confirmation of coverage is emailed to all appropriate parties.	in resolving potential issues with payments.
Personalized consultation and assistance throughout the application	 Personalized assistance throughout the entire journey.
process.	 If filing a grievance or appeal with the insurance carrier is necessary, our Escalations Team will complete this process and provide
 Confirmation of first and second month's premium being applied to insurance carrier account through preferred payment method. 	out escalations really will complete this process and provide outcome results to appropriate parties.
	 Service is complete when agency contract ends with surrogate.
LEVEL FIVE – MEDICAL CLAIMS MANAGEMENT	

All Level Four items are included for those that enroll in the Level Five service level. The following is also included:

- Determination of Coordination of Benefits.
- Review Explanation of Benefits from the insurance company.
- Contact insurance company to determine Coordination of Benefits and concerning claims issues.
- Complete tasks necessary to resolve all claims issues.
- Communication with providers concerning billing issues and work to resolve issues.
- Communication with surrogate and agency to ensure ART Risk has received all bills.
- A hands-on approach for <u>all</u> bills and claims to ensure they are processed correctly and according to the plan benefits.
- A comprehensive, final report is provided when all claims and bills have been processed.